

## **MEMBERSHIP SERVICES COMMITTEES**

**Cheryl Orange, Second Vice President**

| <b>COMMITTEE</b>                       | <b>DESCRIPTION</b>                                                                                                                                                                                                                                                                                                                                                   | <b>MEETINGS</b>                                      |
|----------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------|
| <b>Check Out the Church</b>            | A worship experience opportunity will be provided at least three times during the sorority year by this Membership Services Committee for all chapter members to worship together at a designated church of a chapter member.                                                                                                                                        | <b>Determined by the committee</b>                   |
| <b>Cheer Courtesy</b>                  | The Cheer Courtesy committee members reach out to chapter members during times of grief, illness, childbirth, and marriages to show kindness. This committee is composed of a committee chair and co-chair. The courtesies referenced in the policy and procedures guidelines, with the exception of the Omega Omega Ceremony, are extended only to chapter members. | <b>No scheduled meetings</b>                         |
| <b>Delta D.E.A.R.S.</b>                | Delta D.E.A.R.S. are responsible for sponsoring, organizing, overseeing and presenting inclusive activities throughout the year for Delta D.E.A.R.S.                                                                                                                                                                                                                 | <b>Determined by the committee</b>                   |
| <b>Delta Choir/Voices of Fortitude</b> | The Delta Choir is composed of chapter members and performs at various chapter events and community events as needed.                                                                                                                                                                                                                                                | <b>Rehearsals as needed</b>                          |
| <b>Founders Day</b>                    | The Founders Day committee will plan and coordinate the program to honor the Founders of the sorority between the months of January and March each year. Celebrations and other related activities will be held in keeping with the occasion.                                                                                                                        | <b>Monthly<br/>September – March</b>                 |
| <b>Greeters</b>                        | The Greeters committee welcomes chapter members and visitors to monthly meetings and other events as needed.                                                                                                                                                                                                                                                         | <b>September and<br/>Determined by the committee</b> |
| <b>June Luncheon</b>                   | The June Luncheon Committee is responsible for organizing, overseeing and presenting the June Luncheon/End of the Year event during the June Chapter Meeting.                                                                                                                                                                                                        | <b>Determined by the committee</b>                   |
| <b>Project ACE</b>                     | Project Ace collaborates with the Reclamation and Retention Committee to support the transitioning of collegiate sorors so they become acclimated with Saint Louis Alumna Chapter.                                                                                                                                                                                   | <b>Determined by the<br/>Reclamation</b>             |

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|-------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------|
|                                     |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | <b>and Retention committee</b>           |
| <b>Reclamation and Retention</b>    | The Reclamation and Retention Committee is responsible for organizing, overseeing, and presenting sisterhood activities to reclaim, retain, and sustain sisters in our sisterhood. Project Ave serves as a Reclamation and Retention subcommittee with a primary focus on collegiate sorors.                                                                                                                                                                                                                                                                                         | <b>Determined by the committee</b>       |
| <b>Rededication</b>                 | The Rededication Committee is responsible for organizing, overseeing and presenting the Rededication Ceremony.                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | <b>Monthly<br/>October –<br/>January</b> |
| <b>Sisters In Support</b>           | Sisters In Support committee provides written condolences as sympathetic support for members who have lost loved ones and for families of members who have entered the Omega Omega Chapter. When possible, Sisters in Support will attend funeral services to comfort the families and to read the written condolences. These services will be provided after the Calling Post notification has been announced by the chapter president. The notification will only be made for the death of a member and/or of a member's first degree relative (parent, sibling, child or spouse). | <b>Determined by the committee</b>       |
| <b>Telephone/Calling All Sorors</b> | The Telephone/Communication committee makes calls to Sorors who do not have email addresses. The committee supports other committees that may need chapter members contacted by telephone.                                                                                                                                                                                                                                                                                                                                                                                           | <b>Determined by the committee</b>       |

## PROGRAM PLANNING & DEVELOPMENT COMMITTEES

**Dawn Higgins, First Vice President**

| COMMITTEE                                    | DESCRIPTION                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | MEETINGS                          |
|----------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------|
| <b>Breakfast with Santa</b>                  | Breakfast with Santa is an annual community-at-large event in December. This event provides wrap-around services (vaccinations, utility assistance, voter registration, reading supplements) as well as a breakfast, lots of fun, and toys for underserved families in our service area. <b>(Signature Event)</b>                                                                                                                                                                                                                               | <b>September through December</b> |
| <b>Community Awareness &amp; Involvement</b> | The Community Awareness and Involvement Committee provides aide and services to the communities of our service area including St. Charles County. The services provided include facilitating forums on domestic violence awareness, holiday gift giving and fun activities for youth, honoring Veterans and First Responders, as well as seniors. The CA&I committee also hosts the annual Trunks Up Extravaganza which engages the community in a day of community service and collaboration with local partnerships. <b>(Signature Event)</b> | <b>Second Tuesday Monthly</b>     |
| <b>Delta Academy</b>                         | Delta Academy is a leadership enrichment program for middle school girls ages 11-13. The program augments their scholarship in math, science, and technology, their opportunities to provide service in the form of leadership through service learning defined as the cultivation and maintenance of relationships and community connections that are needed for leaders in the making in the 21st Century.                                                                                                                                    | <b>Second Saturday Monthly</b>    |
| <b>Delta GEMS</b>                            | Delta GEMS is a self-empowering program for high school girls ages 14-18. <b>G</b> rowing and <b>E</b> mpowering <b>M</b> yself <b>S</b> uccessfully, the GEMS framework is designed to provide interactive lessons and activities that offer opportunities for cultural exposure, providing a road map for college and career planning, and self-reflection and individual growth, through a CAN-DO attitude.                                                                                                                                  | <b>Third Wednesday Monthly</b>    |
| <b>Delta Twinkles</b>                        | Delta Twinkles is a self-empowering program for elementary school girls ages 6-10. The principle objective of Delta Twinkles is exemplified through the P.E.A.R.L.S. ( <b>P</b> romote, <b>E</b> ducation, <b>A</b> rts, <b>R</b> esponsibility, <b>L</b> eadership and <b>S</b> ervice). Participants engage in community service and cultural projects, STEM projects, self exploration and reflection, and learn how to tap into their creativity through art.                                                                               | <b>Second Saturday Monthly</b>    |
| <b>Dive into Books with Delta</b>            | The Dive into Books committee partners with at-risk elementary schools in our service area including St. Charles County, to read to children and provide books to supplement the classroom library for grades 1 - 3.                                                                                                                                                                                                                                                                                                                            | <b>As needed</b>                  |

| COMMITTEE                                        | DESCRIPTION                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | MEETINGS                      |
|--------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------|
| <b>Economic Development</b>                      | The Economic Development Committee is responsible for educating and informing chapter members and citizens in the community on the aspects and ways to improve one's financial status using the Financial Fortitude model provided by National headquarters. The model serves as a blueprint to address all aspects of personal finances including goal setting, financial planning, budgeting, debt management, savings and investments, retirement planning, homeownership, insurance, estate planning, and entrepreneurship. | <b>Fourth Tuesday Monthly</b> |
| <b>Education Mind Guard/Scholarship</b>          | The Education Committee is responsible for providing resources and opportunities to enhance the educational experiences of youth in the community and in the chapter's youth programs. These services are provided through scholarship opportunities and academic enhancement programs. The committee also facilitates the MIND GUARD Scholarship program.                                                                                                                                                                      | <b>Third Saturday Monthly</b> |
| <b>EMBODI</b>                                    | EMBODI (Empowering Males to Build Opportunities for Developing Independence) is a national program that focuses on improving the plight of the African American male. EMBODI is designed for boys between the ages of 13-18 to provide opportunities to reach their fullest potential educationally, socially, and emotionally through dialogue, community partnerships, cultural experiences, positive male exposure, personal developments, and recommendations for change and action.                                        | <b>N/A</b>                    |
| <b>International Awareness &amp; Involvement</b> | The International Awareness & Involvement Committee is responsible for developing and coordinating programs designed to educate, elevate, and create support for the issues and programs such as clean drinking water, education of women and girls, combating childhood diseases, and poverty that impact people in the African diaspora and other ethnic minorities internationally and locally.                                                                                                                              | <b>First Monday monthly</b>   |
| <b>Physical and Mental Health</b>                | The Physical and Mental Health Committee is responsible for raising awareness and sharing information on wellness and the prevention of chronic diseases that disproportionately impact men and women of African descent and their families, such as diabetes, heart disease, stroke and breast cancer. Activities (walk/runs, webinars, wellness days) are presented throughout the year that encourage and promote proper nutrition, obtaining and maintaining healthy weight, exercise, including combating chronic stress.  | <b>Fourth Tuesday Monthly</b> |
| <b>Risk Management</b>                           | Training that protects our organization, property, income, reputation and ensures the safety of youth and volunteers.                                                                                                                                                                                                                                                                                                                                                                                                           | <b>Annually</b>               |

## PRESIDENT'S STANDING COMMITTEES

**Dr. Monica Perry, President**

| COMMITTEE                            | DESCRIPTION                                                                                                                                                                                                                                                                                                                                                        | MEETINGS         |
|--------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------|
| <b>Arts and Letters</b>              | The Arts and Letters Committee promotes and supports cultural arts in the community and develops programs in accordance with the Grand Chapter's directions.                                                                                                                                                                                                       | <b>Monthly</b>   |
| <b>Election Committee</b>            | The chair and committee conduct and oversee the election process of the chapter. The chair and seven (7) members of the committee are appointed by the president after the Call for Nominations has been issued.                                                                                                                                                   | <b>As needed</b> |
| <b>Emergency Response Team (ERT)</b> | The Emergency Response Committee maintains sufficient levels of preparedness to respond to major natural disasters at the local level as well as per national mandates. Adheres to the guidelines and instructions in the Emergency Response Toolkit                                                                                                               | <b>As needed</b> |
| <b>Fundraising</b>                   | This committee is responsible for fundraising events/activities for the chapter. The events must be presented to and approved by financial members of the chapter.                                                                                                                                                                                                 | <b>Monthly</b>   |
| <b>Heritage and Archives</b>         | Photographs (in concert with the chapter photographer) chapter sponsored events and activities. They also prepare materials for exhibition at local events, Regional Conferences, National Conventions and other activities. Keeps a "scrapbook" up to date.                                                                                                       | <b>Monthly</b>   |
| <b>Internal Audit</b>                | The Internal Audit Committee conducts an internal audit of the chapter financial records on a quarterly basis and assists in the completion of the Annual IAR- 1 form by the required due date. (The committee chair is an elected position. Committee members are appointed by the president)                                                                     | <b>Monthly</b>   |
| <b>Nominating Committee</b>          | The Nominating Committee is responsible for soliciting and receiving nominations from members of persons to serve in any elected chapter offices or positions.                                                                                                                                                                                                     | <b>As needed</b> |
| <b>Pan-Hellenic Council</b>          | A representative(s) will be appointed by the chapter president. The representative(s) will act as the chapter liaison to share chapter activities and to inform the chapter of the activities of the other organizations.                                                                                                                                          | <b>Monthly</b>   |
| <b>Parliamentarian</b>               | Advise upon request of the president, other officers, committees and members on matters parliamentary procedures according to Grand Chapter's Constitution and By-Laws, the chapter's Rules of Order and Robert's Rules of Order Newly Revised. There is a study group that meets monthly to discuss parliamentary procedure. Chapter members are welcome to join. | <b>Monthly</b>   |

| <b>COMMITTEE</b>               | <b>DESCRIPTION</b>                                                                                                                                                                                                                                      | <b>MEETINGS</b>                    |
|--------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------|
| <b>Policies and Procedures</b> | The Policies and Procedures and Rules of Order Committee is responsible for drafting and submitting to the chapter any amendments or changes that the chapter or Grand Chapter deem necessary.                                                          | <b>As needed</b>                   |
| <b>Properties</b>              | The Custodian of Properties organizes, catalogs, disperses and collects chapter properties and maintains a written inventory of the properties.                                                                                                         | <b>As needed</b>                   |
| <b>Protocol and Traditions</b> | This committee will consist of members and a chair appointed by the chapter president. The committee will provide clear and authentic descriptions of the traditions and protocol of the chapter.                                                       | <b>As needed</b>                   |
| <b>Public Relations</b>        | Collects and disseminate timely information to the general public regarding the chapter's community service and related activities that may be of interest to the public.                                                                               | <b>Monthly</b>                     |
| <b>Rites of Passage/ARIYA</b>  | The Rites of Passage Program/ARIYA provides character development, leadership training and encourages them to pursue college after high school graduation as well as to empower them to take ownership of their futures.                                | <b>Monthly</b>                     |
| <b>Ritual and Ceremonies</b>   | The Ritual and Ceremonies Committee supports the chapter with the implementation of chapter ceremonies.                                                                                                                                                 | <b>As needed</b>                   |
| <b>Sergeant-At-Arms</b>        | The sergeant-at-arms are responsible for maintaining order during chapter meetings as well as verifying membership credentials for chapter members and visiting Sorors. They keep a record of all members and visiting Sorors at chapter meetings.      | <b>Determined by the committee</b> |
| <b>Social Action Committee</b> | This committee will encourage chapter members to support all Social Action events. The committee will plan meaningful Social Action advocacy and engagement for the chapter in partnership with the Political Awareness and Involvement Committee       | <b>Monthly</b>                     |
| <b>Technology</b>              | The Technology Committee is responsible for updating and maintaining the chapter's web and media sites; updates the chapter's email addresses; provides technology training to the chapter members; and assists committees with their technology needs. | <b>As needed</b>                   |